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Tuition Billing Schedule: Spring 2021

Invoice Sent	Invoice Due	Weeks	School Dates
Jan 1 st	Jan 10 th	3	Jan 6 – Jan 29
Feb 1 st	Feb 10 th	4	Feb 1 - Feb 26
Mar 1 st	Mar 10 th	4	Mar 1 – Apr 2
Apr 1 st	Apr 10 th	4	Apr 5 – Apr 30
May 1 st	May 10 th	4	May 3 – May 27*

Tuition Calculation: The school year is two semesters. Tuition is calculated on four-week periods throughout the school year, with the exception of the first and the last invoices of the school year. These two invoices are usually less than four weeks each. The annual \$100 supply fee is included on the first invoice of the school year. You are not invoiced for Thanksgiving Break, Winter Break, or Spring Break. You are invoiced for Labor Day in September, Martin Luther King Day in January, and President's Day in February if your child regularly attends on those days of the week.

Tuition Payments: You are invoiced on the first of each month and your invoice is emailed to you. Tuition payment is due by the 10th of each month. Tuition payments can be made in the following ways:

- Online with an e-check (credit card payments can be accepted for an additional processing fee)
- Check, cashier's check or money order (fee applies for any returned check)

If tuition payment is not received by the 10th of the month in which it is due, an OVERDUE invoice will be emailed to you as a reminder. If tuition payment is still unpaid by the 20th of the month in which it is due, a SECOND OVERDUE invoice will be emailed to you. Failure to pay tuition within the month it is due will result in suspension of enrollment until payment is received. STMP strives to hold our tuition to a reasonable amount while maintaining quality teachers and programs. Nonpayment of tuition impacts our ability to do this for our children. Financial Assistance is available. Please see the Director if you have these needs.